

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH  
OF ST SAVIOUR'S CHURCH, UPPER SUNBURY, TW16 7TP**

**REGISTERED CHARITY NUMBER: 1130267**

**ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31st DECEMBER 2021**

**ACCOUNTS 2021**  
**Approved by Auditor**  
**Approved by PCC**

**The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP  
Report and Financial Statements 2021**

The Parochial Church Council ("the PCC") present their report together with the financial statements of the PCC accounts for the year ended 31 December 2021. The financial statements have been prepared in the format prescribed by the Statement of Recommended Practice (SORP2015): Accounting and Reporting by Charities and the Financial Reporting Standard 102 (FRS102). This is in accordance with the accounting policies set out on page 6 and apply with the Church Accounting Regulations 2015. The legal, reference and administrative information set out below and later in this document forms part of this report.

**Reference and Administrative Information**

**Church Details**

Church address	205 Vicarage Road, Sunbury Upon Thames, Middlesex, TW16 7TP
Church office address	205 Vicarage Road, Sunbury, Middlesex, TW16 7TP
Telephone	01932 782800
E-mail	info@StSavs.org
Website	www.StSavs.org

**Clergy**

Vicar	Rev. Allen Bower (Appointed Sept 2020)
Curate	Rev. Sophie Raeside (Appointed July 2021 PCC ex-officio)
Permission to Officiate (PTO)	None in 2021

**Key Management Personnel**

St Saviour's regard its PCC as key management personnel in that it consists of all the Church members who, to varying levels, have responsibility for planning, directing and controlling the activities of the church.

**Membership of the PCC**

Members of the PCC are also charity trustees for the purposes of charity law and those who served from 1 January 2021 to the date of this report was approved are as below, unless indicated otherwise:

Chairperson and Vicar	Rev Allen Bower (Appointed Sept 2020 PCC ex-officio)
PCC Secretary (non-voting)	Lorraine Hutton (Appointed Oct 2020 - stood down March 2021) Jenny Welch (Appointed April 2021)

The Wardens and Members of the PCC are elected each year at the Annual General Meeting from members of the electoral roll. The members of the PCC receive induction and ongoing training using appropriate material made available through the Diocese.

Wardens	Jess Bray (Appointed March 2020 PCC ex-officio) Geraint Owen (Appointed Oct 2020 PCC ex-officio)
Deputy wardens	Barney Vanstone (Appointed Oct 2020 PCC ex-officio) Stephen Pal-George (Appointed Oct 2020 PCC ex-officio)
Treasurer	Barbie Ryder-Matthews (Oct 2020)
Members of the PCC	Hannah Welch (April 2019) Katrina Desborough (Oct 2020) Barbie Ryder-Matthews (re-elected Oct 2020) Rani Banga (Oct 2020) Brad Loader (Oct 2020) Kim Davies (Oct 2020) Keith Wilsher (April 2021) Lynette Peckett (April 2021) Lavinia Bamford (April 2016 - re-elected 2020 ex-officio) Christine Rogers (April 2021 ex-officio) Simon Greatwood (April 2021 ex-officio) Norman Head (April 2016 ex-officio) Julie Jaeger (Stood down July 2021)

Deanery Synod representatives are elected for a three year term at the respective APCM.

Deanery Synod	Norman Head (Appointed April 2016) Christine Rogers (Appointed Oct 2020) Vin Bamford (Appointed Oct 2020) Simon Greatwood (Appointed Oct 2020) Stephen Pal-George (Appointed Oct 2020)
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**Church Staff on payroll**

Operations Director	Lorraine Hutton - Part Time (April 2020)
Worship Pastor	Kirsty Evans - Part Time (June 2019)
Senior Youth Pastor (Youth Minister Grant)	Sonia Stead - Part Time (April 2018)
Children's & Families Pastor	Joshua West - Part Time (May 21 - Nov 21)
Social Transformation Pastor	Donna Mason - Part Time (Jan 2021)
Community Administrator	Steve Bank-Smith - Part Time (April 2021)
Church & Office Housekeeper	Sonia Berry - Part Time (Sept 2018)

**Church Staff - Part Time Volunteers**

Finance/HR Manager	Barbie Ryder Matthews
Payroll Lead	Barbie Ryder Matthews
Creative Department Lead	Stephen Pal-George
Building Project Lead	Julia Jaeger / Geraint Owen
Pastoral Lead	Val Mitchell (stood down Oct 21)
Pastoral Admin Lead	Shirley Agar
Oasis Pastor	Sophie Raeside
Community Recovery Lead	Barbie Ryder-Matthews (stood down July 21)
Football Fun Lead	Donna Mason
Life Group Lead	Stuart Smith
Prayer Lead	Sophie Raeside
Kid's Ministry Administrator	Julia Jaeger
PA to Vicar	Hannah Welch
Communications Assistant	Lorraine Hutton / Gillian Harrap
Fund Raising Team Lead	Gillian Harrap
Youth Work Student	Jess Bray
Youth Admin Support	Sarah Welch
	Gillian Harrap

**Church Staff - Third Party**

IT Consultant	Rix Banga - RX Designs
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**Professional advisors and agents**

Bankers	Barclays Bank Plc, 59 Staines Road West, Sunbury, TW16 7EG
Independent Examiner	Costas Loizou, ACMA CGMA Figtree Accountancy Limited, 25 Claremont Avenue, TW16 5LX
Quinquennial Inspector	Louise Goodison, Cazenove Architects Ltd, 32 Clarence Mews, London, E5 8HL

**Church membership**

The 2021 Electoral Roll has 219 signed up (8 members removed, 2 added, 1 death). (2020 - Electoral Role 225)

### **Structure and Management**

#### **The PCC**

In accordance with the Parochial Church Council (Powers) Measure 1956 the PCC is required to co-operate with the minister in promoting in the parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. The PCC is a registered charity with the Charity Commissioners. Registration No: 1130267

The PCC meets six to seven times per year. The meetings are all minuted and can be obtained from the Church office. Church members are encouraged to find out about any matters of particular interest to them by speaking to one of the PCC members. Any relevant matters arising from the PCC meetings are raised in church notices and summarised on a weekly newsletter.

The PCC has committed itself to appointing and financing a paid staff team, working alongside the clergy. In addition, many members of church are involved in activities and responsibilities on a voluntary basis.

The Wardens and Members of the PCC are elected each year at the Annual Parochial Church Meeting (APCM) from members of the electoral roll. The PCC receives induction and ongoing training using appropriate material made available through the Diocese of London.

In addition to the Clergy and Wardens, we have 5 ex-officio members of the PCC: Norman Head (Deanery Synod), Christine Rogers (Deanery Synod), Vin Bamford (Deanery Synod), Stephen Pal-George and Simon Greatwood (Deanery Synod)

The PCC does not reimburse expenses incurred by its members.

#### **Quinquennial:**

November 2018 - Cazenove Architects

November 2014 - Clive England of Thomas Ford and Partners.

November 2005 - John Deal RIBA

The PCC is responsible for the preparation of a statement of accounts for each financial year which gives a true and fair view of the Church's incoming resources and application of resources during the year and of its state of affairs at the end of the year. In preparing those accounts, the PCC is required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgments and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the accounts; and
- Prepare the accounts on the going concern basis unless it is manifestly inappropriate to presume that the activities of the Church will continue in operation.

The PCC responsibilities include keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Church and to enable them to ensure that the accounts comply with the Charities Act 1993 and the Church Accounting Regulations 2006.

The PCC is also responsible for safeguarding the Church's assets and hence for taking reasonable steps for the prevention and detection of fraud and breaches of law and regulations.

The PCC at St Saviour's fully supports the vision to see the church radically transforming lives in the love and power of Jesus. We are planning a mission action plan to enable us to achieve this goal.

#### **Annual Parochial Church Meeting (APCM)**

The APCM is the main meeting for the church as a whole at which elections are carried out for the officers of the church, including the PCC, in line with the normal rotation of elections. The APCM reviews the year just gone and the future vision and is typically held in April.

## **Review of the year - Vicar's & Wardens Report**

### **Vicar's Report - January 2021 - December 2021**

"Forget the former things; do not dwell on the past. See, I am doing a new thing! Now it springs up; do you not perceive it? I am making a way in the wilderness and streams in the wasteland... because I provide water in the wilderness and streams in the wasteland, to give drink to my people, my chosen, the people I formed for myself that they may proclaim my praise."  
Isaiah 43:18-21

The past year has been an immensely challenging time for the national church and St Saviour's has not been immune to these difficulties. December 2020 saw our Christmas season decimated through the cancellation of services and events. We were forced to continue offering online provision as we lived under Government restrictions and were isolated from each other.

Our hope of returning to some degree of normality in 2021 was short-lived. The year began with several months of restrictions. Children were home-schooled, meetings returned to zoom, and services were live-streamed from an empty church.

I am extremely proud of our amazing staff and volunteers. During this very difficult period we have managed to offer services and activities to a range of demographics in the church and wider community. There has been no guidebook, strategy, or plan to follow. It has been new and uncertain ground for us all which has required much prayer and bold decisions. Decisions that have not always been popular as we have attempted to navigate the way forward.

As restrictions eased, we were able to reflect on what we could restart. Nonetheless, like numerous churches throughout the UK, some congregation members and volunteers have not returned which has hindered what we can offer.

We began the Autumn term with a new pattern of services, The Ten, Four, Six, O and H. It was necessary to hold some of these either fortnightly or monthly as we wanted to ensure we could sustain our ministries and activities.

As the year drew to an end, we were faced with a new variant of the COVID virus. The rising rates of infection in Spelthorne and Surrey greatly impacted our teams, which led to activities either cancelled, or an increased burden on a few.

It is worth being reminded that we are not the first generation that have journeyed through a pandemic. The Church has weathered similar storms in the past and the words from Isaiah chapter 43 seem apt for this period. This season feels like a wasteland and wilderness. Our encouragement is that God is making a way in the wilderness and streams in the wasteland. He is doing a new thing.

When I reflect on the 2021, I am overwhelmed as to what God has done during such a challenging season:

New staff members bringing much needed gifts and wisdom to the team.  
An online and in-person Alpha course, resulting in people finding faith.  
People continuing to return to church.  
Many new people choosing to make St Saviours their home.  
The completion of a wonderful new building to host Children's work.  
Children and young people meeting in person onsite.  
New families worshipping at St Saviours.  
Leading a range of school activities such as assemblies, retreats, and emotional wellbeing courses inside local schools.  
The Men and Women's ministries providing opportunities for fellowship and faith, especially for new attendees.  
Seeing the foodbank become a key community hub for outside agencies such as: CAB, Debt help, Housing advice, NHS pop-up vaccinations.  
Hosting Community lunches, offering fuel support, space for friendship, stay and play sessions, supporting others through pastoral care and so much more.

I am deeply grateful for everyone who has given out so much over this period. Thank you for all you are doing. God is on the move doing a new thing. I am so excited to all God will do over the next few years - the best is yet to come!

Lots of love Allen

### **Warden's Report 2021**

The challenges of 2020 persisted into 2021 and we started the year with continued restrictions. However, despite these challenges, it is incredible what God has accomplished through us at St Saviour's throughout the year. We made huge progress with The Big Build in 2021 with the installation of the rear modular build in April; the accompanying, and complicated, groundworks continued throughout the summer and we were thrilled to finally open our Kids and Youth church groups again, from the new building, in September. This was made possible by the tireless hours of so many but we should particularly thank Julia Jaeger for her diligence as our fantastic project manager! We have both enjoyed serving as part of the Kids' team and observing our amazing kids and youth enjoying the dedicated space of the new building. We also made another major transition in the summer when we moved the church offices out of Glebe Cottage and prepared it to revert to being a home; this again involved a lot of work made possible by many willing volunteers. In December we installed a second hub room in the church to house the growing Foodbank and have looked for new ways to improve the look and feel of the building.

Our brilliant staff team also grew this year with the appointment of Loraine Hutton, Steve Banks-Smith and Joshua West. Whilst Josh's time with us was short, we are grateful for all that he brought to the Kids' work. The team continued to flourish under Allen's excellent leadership and we were thrilled in the summer to be joined by our new curate Sophie Raeside, who quickly became part of the team and the church family. We are so blessed to have such a professional and committed paid and volunteer staff team, with so many people willing to wear more than one hat, as needs arise! Our PCC met bi-monthly throughout the year with excellent attendance, lively debate and wise discernment. We are very grateful for the engagement of the PCC and their commitment to St Saviour's.

The start of the Autumn term brought lots of new and exciting changes with the introduction of The 4, the reopening of The 6 and the return to mid-week Oasis meetings. It has also been fantastic that the Youth Team could return to in-person meetings after meeting virtually for so long. The work of the Community Ministry was also able to re-established so many of its important aspects such as The Haven, weekly community lunch and community life group. Whilst Covid was unrelenting in its impact in the run-up to Christmas, we were pleased to be able to welcome everyone into a range of services across the Christmas period. Throughout the year we have been able to keep live streaming our Sunday morning services via YouTube, thanks to the dedication and hard work of our Tech Team, which has meant that everyone could participate in church life, whether or not they were able to attend in person.

Our thanks go to Allen for his leadership and dedication as well as his faithfulness to God. We are looking forward to the future with hope and anticipation about all that God is preparing for us to do as a church in the months and years to come. Thank you to everyone who calls St Saviour's home for your continued perseverance and support through your prayers, encouragement, involvement and financial giving. We have a special community here and it is a privilege to be part of it with you.

With Love, Geraint Owen and Jess Bray

**The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP  
Report and Financial Statements 2021**

**Financial Review**

The PCC's main source of funding is the "free will" offerings of church members.

**Financial Position**

**Unrestricted funds**

The financial position for the year has been challenging with donations being reduced due to the Church being shut during the Covid pandemic with members of the congregation struggling financially.

In overall terms at 31 Dec 2021 unrestricted funds stand at:

g	£83,524	2020	£73,630
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Overall there was a net surplus/deficit of:

	£9,894	2020	£7,575
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Historically unrestricted funds of £244,635 was designated by the PCC to enable the purchase of the property at Wolsey Road for curate use. The property was sold in 2017 for £419,736 and after costs, £400k was designated towards the building fund project.

**Restricted funds**

The details of the restricted funds are set out in detail in note 10 to the accounts. A separate restricted fund manages the financial aspects of the Building Community project and this is reported in a separate column headed "BCF" and forms part of these financial statements.

At 31 December 2021 General restricted funds were: **10c** £105,617

At 31 December 2021 Building project restricted funds were: **10a** £307,025

At 31 December 2021 Fuel Fund project restricted funds were: **10c** £5,594

At 31 December 2020 General restricted funds were: £36,791

At 31 December 2020 Building project restricted funds were: £338,810 includes proceeds of the sale of Wolsey Road

At 31 December 2020 Fuel Fund project restricted funds were: £12,658

**Reserves Policy**

The PCC's aim is to have an unrestricted reserve level that is neither deficient or excessive, and seeks to strike a balance between two competing needs: on the one hand to have sufficient funds available to meet unexpected costs and/or loss of income, and on the other hand, to optimise its use of available funds to make the church's vision a reality in the local community. The Reserves Policy reset in 2013 is that unrestricted funds should be available to meet any contingencies that may arise up to an amount of £25,000. The current unrestricted funds are in line with this level and are considered appropriate.

The PCC regularly review the position in light of their existing and anticipated commitments.

**Risk Management 2021**

All Health and Safety requirements have been up-dated including any necessary Risk Assessments.

**Quinquennial**

Our quinquennial inspection took place in November 2018.

The porta cabin, which has reached its life expectancy, will be dealt with as part of the build project.

The asbestos roof requiring replacing will be removed as part of the build project.

**Auditors/Independent Examiner**

The accounts for the year ended 31 December 2021 fall beneath the audit threshold and are therefore subject to review by an independent examiner.

**Approval**

**The report of the PCC for 2021 accounts was approved by the PCC on the 14th April 2022**

Rev Allen Bower

Date: 14th April 2022

**Independent Examiner's Report to the PCC of St Saviour's Church, Sunbury Upon Thames**

I report on the accounts of the Ecclesiastical Parish of St Saviour's for the year ended 31 December 2021, which are set out on pages 11 to 16.

**Respective responsibilities for the PCC and the examiner**

The PCC is responsible for the preparation of the accounts. The PCC considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) but that an independent examination is needed. The charity's gross income exceeds £250,000 and I am qualified to undertake the examination by being a qualified member of the Chartered Institute of Management Accountants and Chartered Global Management Accountant. It is my responsibility to:

- 1 examine the accounts under section 145 of the 2012 act;
- 2 to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- 3 to state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with section 41 of the Act; and

to prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: \_\_\_\_\_



Date: 19/04/2022 \_\_\_\_\_

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP  
Report and Financial Statements 2021

Costas Loizou ACMA CGMA  
Figtree Accountancy Limited  
25 Claremont Avenue  
Sunbury-On-Thames  
Middlesex  
TW16 5LX

STATEMENT OF FINANCIAL ACTIVITIES (SOFA)

Notes	Unrestricted Funds	Restricted Funds		TOTAL FUNDS	
		Building community fund (BCF)	Ministry Restricted Funds	2021	2020
	£	£	£	£	£
<b>INCOMING RESOURCES from:</b>					
<b>2</b>					
Voluntary income	175,435	8,089	5,000	188,524	212,829
Income from Charitable Church activities	1,998	-	86,383	88,381	92,909
Other trading activities	993	-	37,918	38,911	34,049
Investments	13	78	-	91	1,665
<b>TOTAL INCOMING RESOURCES</b>	<b>178,439</b>	<b>8,167</b>	<b>129,301</b>	<b>315,908</b>	<b>341,452</b>
<b>RESOURCES EXPENDED</b>					
<b>3</b>					
Church Activities	170,257	33,522	61,472	265,250	329,651
Depreciation	-	6,430	3,565	9,995	3,565
Transfers between funds	2,503	-	2,503	-	-
Governance costs	792	-	-	792	660
<b>TOTAL RESOURCES EXPENDED</b>	<b>168,546</b>	<b>39,952</b>	<b>67,540</b>	<b>276,037</b>	<b>333,876</b>
<b>NET INCOMING (OUTGOING) RESOURCES</b>	<b>9,894</b>	<b>-</b>	<b>31,785</b>	<b>39,870</b>	<b>7,575</b>
<b>NET MOVEMENT IN FUNDS</b>	<b>9,894</b>	<b>-</b>	<b>31,785</b>	<b>39,870</b>	<b>7,575</b>
<b>BALANCES BROUGHT FORWARD at 1Jan</b>	<b>73,630</b>	<b>338,810</b>	<b>49,449</b>	<b>461,889</b>	<b>454,314</b>
<b>BALANCES CARRIED FORWARD at 31 Dec</b>	<b>83,524</b>	<b>307,025</b>	<b>111,211</b>	<b>501,760</b>	<b>461,889</b>

**The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP**  
**Report and Financial Statements 2021**

The notes on pages 10 and 11 form part of these financial statements

**STATEMENT OF FINANCIAL POSITION**  
**(Balance Sheet)**  
**as at 31st December 2021**

Notes	Unrestricted Funds	Restricted Funds		TOTAL FUNDS		
		Building community fund (BCF)	Other	2021	2020	
	£	£	£	£	£	
<b>FIXED ASSETS</b>						
Tangible fixed assets	4		122,170	6,019	128,189	9,584
Depreciation					-	
			122,170	6,019	128,189	9,584
<b>CURRENT ASSETS</b>						
Debtors	5	2,284	48	-	2,332	2,669
Short term deposits	6	25,460	85,363	-	110,822	190,683
Cash at bank and in hand	7	55,780	99,445	105,192	260,417	256,723
		83,523	184,855	105,192	373,570	450,075
<b>LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>						
	8	-	-	-	-	2,230
<b>NET CURRENT ASSETS</b>						
		83,523	184,855	105,192	373,569	452,305
<b>NET ASSETS</b>						
		83,523	307,025	111,211	501,760	461,889
<b>FUNDS Represented by:</b>						
Unrestricted/Designated Funds	9				83,524	73,630
Restricted Building Fund	10a				307,025	338,810
Restricted Fuel Fund	10c				5,594	12,658
Restricted General Fund	10c				105,617	36,791
					501,760	461,889

Approved on behalf of the PCC by:

Rev Allen Bower

Barbie Ryder-Matthews - Treasurer

Date: 14th April 2022

The notes on pages 12 to 13 form part of these financial statements



## 1 ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

### 1a Basis of accounting

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102) and Financial Reporting Standard 102 (FRS 102). The financial statements are drawn up on the historical cost basis of accounting, and include all transactions, assets and liabilities for which the PCC is responsible in law. The PCC meets the definition of a public benefit entity under FRS 102.

### 1b Going Concern

There are no material uncertainties about the charity's ability to continue and accordingly the accounts have been drawn up on a going concern basis.

### 1c Income recognition

Voluntary income and donations (including legacies) are accounted for once the Charity has entitlement to the income, it is probable the income will be received and the amount of income receivable can be reliably measured. Income from the recovery of tax on gift aided donations is accounted for in the period in which the relevant donation is received. Grant income is recognised on a receivable basis.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably; this is normally upon notification of the interest paid or payable by the bank.

### 1d Expenditure recognition

Expenditure is accrued as soon as a liability is considered probable, and the amount of obligation can be measured reliably. The PCC is not registered for VAT and accordingly expenditure includes VAT where appropriate.

Expenditure on Raising Funds includes property maintenance costs.

Charitable expenditure includes those costs in fulfilling the PCC's principal objects. These include grants payable and governance costs:

- Grants payable are payments made to third parties in furtherance of the PCC's objects. In the case of an unconditional grant offer this is accrued once the recipient has been notified of the grant award. The notification gives the recipient a reasonable expectation that they will receive the grant. Grants awards that are subject to the recipient fulfilling performance conditions are only accrued when the recipient has been notified of the grant and any remaining unfulfilled condition attaching to that grant is outside of the control of the PCC.

- Governance costs comprise all costs involving the public accountability of the PCC and its compliance with regulation and good practice. These costs include costs related to the independent examination and legal fees.

The PCC contributes to certain employees' personal pension plans. These are defined contribution schemes, the assets of which are held separately from those of the Rentals under operating leases are charged as incurred over the term of the lease.

### 1e Fixed Assets - Tangible fixed assets

#### **Consecrated Property and Moveable Church Furnishings**

St Saviour's consecrated land and benefice property, comprising the church building and the vicarage, is excluded from the accounts in accordance with s10 of the Charities Act 2011. Moveable church contents are held by the vicar and churchwardens on special trust for the PCC and require a faculty for disposal. They are considered by the PCC to be inalienable property.

With one exception, all expenditure incurred on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is expensed within the Statement of Financial Activities. The one exception is the improvements to the church described in the accounts as Building Projects, which were capitalised in 2010 and have now been fully depreciated.

#### **Other non-PCC Property**

The PCC rents St Saviour's Glebe Cottage from the London Diocesan Fund (LDF) and the rental charges are expensed within the Statement of Financial Activities. The rental agreement is subject to review annually in October. The LDF is responsible for its maintenance.

#### **PCC Property**

The property at 41 Wolsey Road was sold in August 2017 for the value of £426k. This figure is held in our restricted fund for building projects.

#### **Other Fixtures, Fittings & Office Equipment**

The cost of furniture, fittings and equipment, less any expected residual value, is depreciated on a straight line basis over the effective useful life of the asset, which has been estimated as four years. The value threshold over which an asset will be capitalised is £2,500.

### 1f Debtors and Prepayments

Debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

### 1g Fund accounting

Unrestricted funds are general funds which can be used by the PCC for any purpose it deems appropriate. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted funds represent donations received for a specific objective or objectives, and may only be expended on those objectives.

At the year-end, any unspent balance on a restricted fund is automatically carried forward where the purpose is not yet complete.

Apart from the building community project, the PCC does not invest separately the balance of each restricted fund. Where there is no separate investment, interest received in respect of the total of the fund balances may be apportioned to individual funds on an average balance basis on agreement from the PCC. No interest was apportioned in 2020.

### 1h Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of opening of the deposit.

### 1i Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

The Parochial Church Council of the Ecclesiastical Parish of St Saviour's Church, Upper Sunbury, TW16 7TP  
Report and Financial Statements 2021

	Unrestricted Funds	Restricted Funds		TOTAL	
		BCF	Other	2021	2020
	£	£	£	£	£
<b>2 INCOMING RESOURCES</b>					
Note: BCF = Building Community Fund					
<b>2a Voluntary income</b>					
<b>Planned giving:</b>					
Offerings and Donations	146,829	7,418	4,000	158,248	174,441
Income tax recoverable on Gift Aid donations 2020	27,605	670	1,000	29,276	33,388
Other planned giving / fund raising events	-	-	-	-	-
Legacies and Grants	1,000	-	-	1,000	5,000
	<u>175,435</u>	<u>8,089</u>	<u>5,000</u>	<u>188,524</u>	<u>212,829</u>
<b>2b INCOME FROM CHURCH ACTIVITIES</b>					
<b>Community Activities</b>					
Life Groups, Alpha and Other Courses	-	-	-	-	-
Church Community Events	-	-	-	-	-
Art Group	-	-	-	-	58
Garden Maintenance	R -	-	20	20	-
Wed @ 10 - Coffee & Chat	103	-	-	103	161
Men's Ministry Events	140	-	-	140	-
Women's Ministry - Events	350	-	-	350	123
Oasis Holiday 2021	R -	-	-	-	6,342
Oasis Holiday deposits for 2021	-	-	-	-	-
Craft in memory of Jan Berry	R -	-	440	440	-
Church Weekend Away	-	-	-	-	-
Youth Worker	-	-	-	-	-
	<u>592</u>	<u>-</u>	<u>460</u>	<u>1,052</u>	<u>6,684</u>
<b>Children's Activities</b>					
Children's Church & Events	364	-	-	364	392
	<u>364</u>	<u>-</u>	<u>-</u>	<u>364</u>	<u>392</u>
<b>Youth Activities</b>					
Youth - " Youth Church"	1,041	-	4,000	5,041	1,330
Youth Student	R -	-	1,200	1,200	1,200
Youth Minster Project	R -	-	30,000	30,000	30,002
	<u>1,041</u>	<u>-</u>	<u>35,200</u>	<u>36,241</u>	<u>32,533</u>
<b>Local Mission Ministry</b>					
Vicar Discretionary Fund	R -	-	-	-	500
Discretionary Hardship Fund	R -	-	-	-	200
Community Food Bank & Connected Ministries	R -	-	48,463	48,463	38,588
Community Fuel Fund	R -	-	2,000	2,000	12,950
Community Kick Football Ministry	-	-	-	-	-
CAP - Dept Management/Money Skills Ministry	-	-	-	-	-
Staff Welfare	R -	-	-	-	517
Local Missions, Gifts, Grants & Charitable	-	-	260	260	-
	<u>-</u>	<u>-</u>	<u>50,723</u>	<u>50,463</u>	<u>52,755</u>
<b>Overseas Mission Ministry</b>					
Uganda & Watoto Mission	R -	-	-	-	839
Open Door	-	-	-	-	293
Tearfund Mission	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>546</u>
<b>2c OTHER INCOMING RESOURCES</b>					
Church Ministry Equipment	R -	-	-	-	15,000
Church Contingency Designated	-	-	-	-	-
Worship Equipment	R -	-	1,000	1,000	-
Sale of Antiquities	115	-	-	115	-
Staff Salary & Advertising	R -	-	36,833	36,833	8,250
Staff Gifts	R 44	-	85	129	-
Vicar blessing	R -	-	-	-	8,209
Weddings & Funerals	834	-	-	834	90
Insurance claim refund	-	-	-	-	2,500
	<u>993</u>	<u>-</u>	<u>37,918</u>	<u>38,911</u>	<u>34,049</u>
<b>2d INCOME FROM INVESTMENTS</b>					
CCLA Bank Interest rec'd	13	78	-	91	1,665
Asset disposal balancing	-	-	-	-	-
Asset disposals income received	-	-	-	-	-
	<u>13</u>	<u>78</u>	<u>-</u>	<u>91</u>	<u>1,665</u>
<b>TOTAL INCOMING RESOURCES</b>	<u>178,439</u>	<u>8,167</u>	<u>129,301</u>	<u>315,648</u>	<u>341,453</u>

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3	EXPENDITURE ON CHARITABLE ACTIVITIES		Unrestricted Funds		Restricted Funds		TOTAL	
			BCF	Other	2021	2020		
3a	EXPENDITURE ON CHURCH ACTIVITIES	£	£	£	£	£		
	<b>Provision of Clergy</b>							
	Common Fund	68,160	-	-	68,160		85,200	
	Curate Salary	9,855	-	-	9,855		-	
	Clergy Expenses	690	-	-	690		1,258	
	Curate Glebe Water	742	-	-	742		567	
	Glebe Curate Rent	7,393	-	-	7,393		12,795	
	Glebe Rates	-	-	-	-		-	
	Glebe Electricity	-	-	-	-		-	
	Vicarage Costs	564	-	-	564		-	
		<u>87,404</u>	<u>-</u>	<u>-</u>	<u>87,404</u>		<u>99,820</u>	
3b	<b>CHURCH LIFE &amp; OUTREACH</b>							
	Church Services Costs	614	-	-	614		573	
	Church Worship Equipment - General	702	-	-	702		687	
	Church Worship Equipment - Restricted	R -	-	-	-		8,353	
	Church Worship Costs	1,609	-	-	1,609		1,362	
	Church Worship Ministry Salaries	14,105	-	-	14,105		14,115	
	Local Missions, Blessings, Grants & Charitable Discretionary Hardship Fund	R -	-	934	934		13,377	
	Clergy discretionary fund	-	-	-	-		200	
	Volunteer & Staff blessings	R -	-	85	85		500	
	Weddings, Funerals, Baptisms	93	-	-	93		507	
	Church Festivals	26	-	-	26		-	
		<u>17,150</u>	<u>-</u>	<u>1,019</u>	<u>18,169</u>		<u>39,674</u>	
	<b>Adult Community Events</b>							
	Evangelism & Discipleship Expenses	259	-	-	259		-	
	Life Groups	-	-	-	-		-	
	Oasis Wed @ 10 Service	141	-	-	141		390	
	Oasis Annual Holiday Refunds	R -	-	1,885	1,885		4,287	
	Pastoral Ministry	158	-	-	158		-	
	Adult community courses	-	-	-	-		73	
	Men's Ministry Events	122	-	-	122		2	
	Women's Ministry Events	271	-	-	271		60	
	Church New Wine Week / Weekend Away	-	-	-	-		-	
		<u>951</u>	<u>-</u>	<u>1,885</u>	<u>2,836</u>		<u>4,812</u>	
	<b>Children's' Ministry</b>							
	Families & Children's Pastors Salaries	6,287	-	-	6,287		-	
	Children's Church, Life Group & Events	1,516	-	-	1,516		626	
		<u>7,803</u>	<u>-</u>	<u>-</u>	<u>7,803</u>		<u>627</u>	
	<b>Youth Ministry</b>							
	Youth - Church, Life Group & Monthly Events	2,891	-	-	2,891		1,586	
	Youth - Pastor Salary	-	-	-	-		-	
	Youth - Apprentice / Student	R -	-	1,200	1,200		1,200	
	Youth - "Soul Survivors"	-	-	-	-		-	
		<u>2,891</u>	<u>-</u>	<u>1,200</u>	<u>4,091</u>		<u>2,786</u>	
	<b>Youth Minster Project</b>							
	Operations Manager Salary	R -	-	16,420	16,420		5,613	
	Youth Minster Senior Pastor Salary	R -	-	20,442	20,442		20,453	
	Youth Minster Project Expenditure	R -	-	2,025	2,025		2,275	
		<u>-</u>	<u>-</u>	<u>38,888</u>	<u>38,888</u>		<u>28,341</u>	
	<b>Local Mission Ministry</b>							
	Community "Food Bank" & Connected Ministries	R -	-	6,593	6,593		8,387	
	Community Pastor & Food Bank Salaries	R -	-	12,249	12,249		12,066	
	CAP Debt Management Expenses	R -	-	137	137		192	
		<u>-</u>	<u>-</u>	<u>18,980</u>	<u>18,980</u>		<u>20,645</u>	
	<b>Fuel Fund Project</b>							
	Community Fuel Fund Top Ups & Arrears	R -	-	9,064	9,064		249	
		<u>-</u>	<u>-</u>	<u>9,064</u>	<u>9,064</u>		<u>249</u>	
	<b>Overseas Mission Ministry</b>							
	Uganda/Watoto Mission	R -	-	-	-		-	
	Watoto Choir Visits	-	-	-	-		931	
	Tearfund Mission	-	-	-	-		-	
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>		<u>931</u>	
3c	<b>PROVISION OF OFFICE &amp; SUPPORT</b>							
	Staff Welfare	R -	-	-	-		-	
	Glebe Gas	320	-	-	320		938	
	Office Rent Jan - May 2021	5,195	-	-	5,195		-	
	Office Equipment	-	-	-	-		-	
	Office Admin costs	18,416	-	-	18,416		32,346	
		<u>23,930</u>	<u>-</u>	<u>-</u>	<u>23,930</u>		<u>33,284</u>	
3d	<b>PROVISION OF BUILDINGS &amp; FACILITIES</b>							
	Church Equipment	722	-	-	722		549	
	Church Cleaning Services & H & S Materials **	9,418	-	-	9,418		7,358	
	Church Repairs, Maintenance & Garden	4,003	-	20	4,023		3,157	
	Electric	3,001	-	-	3,001		3,231	
	Gas	8,197	-	-	8,197		8,059	
	Rates	-	-	-	-		-	
	Water Rates	-	-	-	-		585	
	Insurance	4,787	-	-	4,787		4,143	
		<u>30,127</u>	<u>-</u>	<u>20</u>	<u>30,147</u>		<u>27,082</u>	
3e	<b>COMMUNITY BUILDING PROJECTS</b>							
	Architect, Planning & Preparation Fees	-	162,122	-	162,122		71,096	
		<u>-</u>	<u>162,122</u>	<u>-</u>	<u>162,122</u>		<u>71,096</u>	
3f	<b>Contra adjustments</b>							
	Staff Loan repayment	-	-	-	-		-	
	Audit Adjustment Depn	-	6,430	3,565	9,995		-	
	Audit Adjustments Kid's Cabin +	-	122,170	6,019	128,189		-	
		<u>-</u>	<u>128,600</u>	<u>9,584</u>	<u>138,184</u>		<u>-</u>	
3g	<b>Governance costs</b>							
	Independent Examiner/Audit	792	-	-	792		660	
		<u>792</u>	<u>-</u>	<u>-</u>	<u>792</u>		<u>660</u>	
	<b>TOTAL RESOURCES EXPENDED</b>	<u>171,049</u>	<u>33,522</u>	<u>61,472</u>	<u>266,042</u>		<u>330,007</u>	
**	Includes staff salaries							

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<b>EXPENDITURE ON RAISING FUNDS</b>	<b>Unrestricted Funds 2020</b>	<b>Restricted Funds 2020 BCF</b>	<b>Restricted Funds 2020 Other</b>	<b>Total 2021</b>	<b>Total 2020</b>
<b>3h</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
None recorded for 2021	-	-	-	-	-
<b>Total expenditure</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>3i STAFF COSTS</b>	<b>2021</b>	<b>2020</b>
The aggregate payroll costs are as follows:	<b>£</b>	<b>£</b>
Gross Wages and salaries	75,171	66,307
Youth Apprentice	-	-
Employer's NI Contributions (gross)	3,445	3,044
Employer's Allowance	-	3,000
Pension contributions	1,242	1,579
	<b>76,859</b>	<b>67,930</b>

At the year end there were 5 members of staff employed, all on a part time basis.  
During the year, two members of staff left our employment, Nisha Glencross and Claire Hopkins.  
No employee was paid more than £60,000

In February 2017 we joined a government pension scheme called Nest.  
Pension contributions were paid by and on behalf of four employees during 2021. (Four employees were paid a pension during 2020)

<b>4 FIXED ASSETS</b>	<b>Freehold Land &amp; Buildings</b>	<b>Building Projects</b>	<b>Fixtures &amp; Equipment</b>	<b>2021</b>	<b>2020</b>
<b>Tangible fixed assets</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>4a Cost or Valuation</b>					
Balance at 1st January -	-	-	33,540	33,540	24,343
Additions in the year	-	128,600	-	128,600	9,197
Disposals in the year	-	-	-	-	-
Balance at 31 December	<b>-</b>	<b>128,600</b>	<b>33,540</b>	<b>162,140</b>	<b>33,540</b>
<b>4b Accumulated Depreciation</b>					
Balance at 1st January	-	-	23,956	23,956	20,391
Depreciation for the year	-	6,430	3,565	9,995	3,565
Balance at 31st December	<b>-</b>	<b>6,430</b>	<b>27,521</b>	<b>33,951</b>	<b>23,956</b>
<b>4c Net book value</b>					
At 1 January	-	-	-	-	3,952
At 31 December	<b>-</b>	<b>122,170</b>	<b>6,019</b>	<b>128,189</b>	<b>9,584</b>
In accordance with accounting policy note 1e no depreciation					

<b>5 DEBTORS</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>BCF £</b>	<b>Other £</b>	<b>£</b>	<b>£</b>
Income tax recoverable through Gift Aid	2,284	48	-	2,332	2,280
Accrued Income	-	-	-	-	389
Year End Adjustments	-	-	-	-	-
Sequestration	-	-	-	-	-
	<b>2,284</b>	<b>48</b>	<b>-</b>	<b>2,332</b>	<b>2,669</b>

<b>6 SHORT TERM INVESTMENTS</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>BCF £</b>	<b>Other £</b>	<b>£</b>	<b>£</b>
CBF Church of England Deposit Fund (CCLA)					
CCLA - PCC Reserve Account	25,446	0	-	25,446	25,291
CCLA - PCC Reserve Account interest received	13	-	-	13	108
CCLA - Building community fund	-	85,284	-	85,284	163,727
CCLA - Building Community Fund interest received	-	78	-	78	1,557
	<b>25,460</b>	<b>85,363</b>	<b>-</b>	<b>110,822</b>	<b>190,683</b>

Surplus funds are invested in the CBF Church of England Deposit Fund managed by CCLA Investment Management Limited.  
Interest is paid quarterly. The current market Interest rates were very low in this accounting year and we realised interest for the whole year, £13 on the PCC account and £78 on the BCF.

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7 CASH AT BANK AND IN HAND	Unrestricted Funds	Restricted Funds		Total	
	£	BCF £	Other £	2021 £	2020 £
<b>Barclay's current account</b>					
PCC - Barclays General Fund	55,755	-	99,598	155,353	70,563
PCC - Barclays Building Fund	-	99,445	-	99,445	173,477
PCC - Barclays Fuel Fund - TW16 7TP parish	-	-	1,014	1,014	12,658
PCC - Barclays Fuel Fund - TW16 6RG parish	-	-	4,580	4,580	-
Cash in Hand	-	-	-	-	-
Petty cash	-	-	-	-	-
Food Bank Float	-	-	-	-	-
Children's & Youth Tuck Shop Float	25	-	-	25	25
	55,780	99,445	105,192	260,417	256,723

8 LIABILITIES/CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	Unrestricted Funds	Restricted Funds		Total	
	£	BCF £	Other £	2021 £	2020 £
<b>Accruals and sundry creditors:</b>					
Church utilities and other church running costs	-	-	-	-	-
Credit Card paid in advance	-	-	-	-	2,000
Sundry Creditors	-	-	-	-	230
	-	-	-	-	2,230

9 UNRESTRICTED/DESIGNATED FUNDS	Balance as at 31 Dec 2020	Income	Expenditure	Transfers	Balance as at 31 Dec 2021
	£	£	£	£	£
<b>General unrestricted funds</b>	71,271	178,392	171,049	-	78,615
Depreciation	-	-	-	-	-
Designated Funds	4,909	-	-	-	4,909
	76,180	178,392	171,049	-	83,524

The sale of 488 shares in 2011 (£4909) were designated by the PCC to the building fund account

10a RESTRICTED BREAKDOWN	Balance b/fwd. at 1 Jan	Funds collected, Interest & Debtors	Funds spent	Transfers	Balance at 31 Dec
	£	£	£	£	£
<b>Building Fund Restricted</b>					
Building Community Fund Barclays Bank	175,069	7,418	162,122	80,000	100,365
Transfer between GF & BF bank accounts	-	623	-	-	623
Building Community Fund - CCLA savings	163,727	-	-	80,000	83,727
Building Fund Interest Received	13	78	-	-	91
Fixed Asset adjustment - Children's Hub	-	-	-	122,170	122,170
Gift Aid Owed at end of year	-	48	-	-	48
	338,809	8,168	162,122	122,170	307,025
<b>10b ASSET SALE</b>					
Sale of Asset - None in 2020	-	-	-	-	-
<b>10c Restricted</b>					
Church Worship Equipment	6,646	1,000	-	-	7,646
Local Missions, Gifts, Grants & Charitable	50	260	934	-	624
Discretionary Hardship Fund	-	-	-	-	-
Vicar discretionary fund	-	-	-	-	-
Volunteer & Staff blessings	-	85	85	-	-
Oasis Annual Holiday	2,849	-	1,885	-	964
Youth Ministry	-	5,000	-	-	5,000
Youth - Apprentice / Student Blessing	-	1,200	1,200	-	-
Youth Minster Project	4,421	30,000	38,888	-	4,467
Community "Food Bank" & Connected Ministries	16,323	48,463	18,980	-	45,806
Community Fuel Fund Top Ups & Arrears	12,658	2,000	9,064	-	5,594
Designated funds for Church Building Repairs	-	4,000	-	-	-
Garden Maintenance Project	-	20	20	-	-
Staff Salaries / Recruitment & Advertising	8,000	36,833	-	-	44,833
Creative Projects in memory of Janet Berry	-	440	-	-	440
Fixed Asset Depn Adjustment	-	-	-	6,019	6,019
Designated funds	-	-	-	-	-
	50,947	129,301	71,056	6,019	111,211
<b>Total restricted funds</b>	389,756	137,469	233,178	128,189	418,236

10d RESTRICTED FUNDS Explanation

**Building Community Fund**

A separate Building Community Fund was established in 2006 to record the activities in relation to the Business Community project. A small number of donors continue to support the fund on a regular basis.

A new Building Project was launched in 2017. Several fund raising events occurred during the latter part of 2017 and beginning of 2018. Planning permission was denied so project put on hold.

In 2019 planning permission was obtained for an annex to the northside rear of the church, where the portacabin is currently located, and the replacement of the extension at the southside rear of the church. Planning permission was sought, and subsequently received in early 2020, for the construction of a building in the rear of The Vicarage garden.

**Hardship Discretionary Fund - Specific**

This fund holds donations that are received for specific members of the community. These donations are given out to the relevant members as per the donors request.

**Community Projects**

All donations received from the many "Community Events", are placed into the Church restricted fund, to ensure the funds are spent on the Community Project. These funds are also used to cover the annual cost of staff employed to run this Community Project.

**Community "Food Bank" Project**

During 2021, the St Saviour's Foodbank distributed an average of 3,248 meals per week. Calculations are worked out by taking the total weight of all the ambient and surplus food distributed each week and then dividing it by .420grams which is the value used by the Trussell Trust. We have been recording accurate weights for all food in and out of the foodbank, including removing the weights of the crates and boxes the food comes in, as well as subtracting any waste food that is thrown away or taken to the swan sanctuary. Records are updated weekly and reports sent to Spelthorne Borough Council, Surrey County Council and Surplus to Supper.

Average number of people benefitting from the foodbank each month - 660  
Average number of meals given out each month - 13,437  
Average weight of food distributed each month - 6694kg  
Average number of foodbank parcels (5 bags per person) given out each month - 537  
Average number of volunteer hours served per month - 378 hours.  
This number of hours equates to £3,368 per month if the volunteers were paid minimum wage.

**Frozen "Ready Meals"**

The frozen ready meals come under our surplus figures as they are all made with surplus food. On average we give out 1,000 frozen meals each month via parcels and to the surplus queue. These have continued to be received and given out during 2021.

**Community "Lunch" Project**

We began the Community free lunch project in June 2017, this was put on hold during 2020 and 2021 due to Covid.

**Community Fuel Fund Project**

In conjunction with St Mary's Church, Sunbury, we were able to continue to run the Fuel Fund project providing "Top UP" and "Arrear" support for many of the community in need.

**Uganda Mission**

There were no trips to Uganda in 2021.  
In 2015 St Saviour's made its latest mission trip to Watoto Child Care Ministries, Uganda. The balance on the fund was carried forward into 2016 and additional funds were added during 2017. These funds were transferred to the Uganda Mission Project in 2017.

**Oasis Annual Holiday**

The Wednesday Oasis Ministry organises an annual holiday for community members. Deposits and donations are received in advance of the trip. These funds are held in the St Saviour's bank account as restricted until such times as the payments are due. The 2020 holiday deposits were paid in January 2020 for our September 2020 departure to Devon. Do to the Covid social distancing and lockdown restrictions the holiday was cancelled and deposits were moved to secure the same destination in 2021. Some people paid more than their deposit during 2020 and these funds are held in restricted until such times as they are due to be paid later in the year of 2021. The Oasis holiday was again put on hold for 2021 due to Covid restrictions. Refunds were made to those who had paid more than the deposit. The deposit is being held by the Tour company up to September 2022.

**Worship Music & Sound Equipment**

The Worship Ministry received a donation for the purchase of a new sound equipment. Some items of equipment have been purchased in 2020 with the remainder of the donation being used to purchase equipment in 2021/2022.

**Youth Minster Project**

St Saviour's was selected in 2018 to be a Youth Minster, funded by a grant from the Diocese of London. This project will end in December 2022. The grant is to support growing the number of young people who are in contact with the church. This is being done by providing support in local secondary schools through Alpha courses, workshops for young people with severe anxiety and after school clubs. Groups are also run at the church, including youth band, life groups, youth club, groups during morning services and youth led services whilst the church was open and online activities throughout lockdown periods.

11 MISCELLANEOUS CHARITABLE DONATIONS

None listed for 2021

Balance at 1 Jan	Funds collected from donors	Funds spent	PCC support	Balance at 31 Dec
£	£	£	£	£
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
PCC support				
Restricted funds expended				

Any balances at the year end will be remitted to the respective organisations in 2021. Not applicable for 2021

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**12 CHURCH BUILDING PROJECTS**

Architects - Planning & Preparation & Fundraiser Costs

2021 £	2020 71096
162,122	71,096
162,122	71,096

The original Building Community project was formally launched in September 2006 and put on hold in 2008 due to a significant increase in the cost of the project and following a prayerful, careful and thorough discernment process the difficult decision was taken to call a halt to the architectural plans and to begin once again to explore other options. The PCC wrote to everyone who contributed to these plans and have received confirmation that the funds raised to date should be retained within the Building Community fund for the wider vision of building community in Sunbury.

In 2016 this project was been resurrected and the funds will be used towards the architectural planning for the very much needed "new" building project. The Wolsey Road property has been sold and the funds allocated to the New Building Community Project. During 2018 the project was placed on hold due to planning permission being denied.

In 2019 planning permission was obtained for an annex to the northside rear of the church, where the portacabin is currently located, and the replacement of the extension at the Southside rear of the church.

Planning permission was sought, and subsequently received in early 2020, for the construction of a modular cabin in the rear of The Vicarage garden.

In 2021 the modular cabin at the rear of the Vicarage garden was purchased and erected on site. All surrounding areas were landscaped with fencing, paths and levelling of soil areas ready for planting grass seed in the spring of 2022.

**13 OPERATING LEASE COMMITMENTS**

London Diocese Fund - Rental of Glebe Cottage - Curate Housing from June 21  
Siemens Financial Services - Rental of Ricoh MPC2500

2021 £	2020 £
12,588	12,795
1,552	1,552
14,140	14,347

The above payments are in respect of two agreements;  
London Diocesan Fund for renting the Glebe Cottage and is renewable annually in October. There was a small monthly increase in the rent in 2021 of £40, making the total rent £1,079 per month.

Siemens Financial Services Ltd renting a Ricoh MPC2500 photocopier and expired 12th December 2016. A five year agreement was in place ending in December 2021,

**14 CAPITAL COMMITMENTS**

We purchased an industrial dishwasher in 2018 (depreciated fully), and sound equipment in 2020.  
There were four capital commitments at the end of 2021 financial year, fridges and freezers, an electronic keyboard and updated sound desk.

**15 Related Party Transactions and Balances**

The following items from 2021 in respect of PCC members, their spouses and other related parties are required to be disclosed in these accounts.

There are four disclosures of "conflict of interest" for 2021 to be recorded:

- 1 Jenny Welch was employed as St Saviour's Office Administrator until April 2021 when she resigned her position and took up the role of a non-voting PCC Secretary. Jenny Welch is the mother of Hannah Welch, a PCC Trustee and volunteer children's leader. Jenny Welch would be asked to leave the room for any discussions regarding Hannah Welch and separate notes taken.
- 2 Jenny Welch in the role of a non-voting PCC Secretary is the mother of Sarah Welch who is a Youth Work Student, attached to St Saviour's as a placement from St Mellitus where she is studying. The Church pays expenses for travel to and from Church events to do with her placement but no salary. Jenny Welch would be asked to leave the PCC meeting room for any discussions regarding Sarah Welch and separate notes taken.
3. Hannah Welch is a PCC Trustee and is the daughter of Jenny Welch the non-voting PCC Secretary. Hannah Welch would be asked to leave the room for any discussions regarding the PCC Secretary role and separate notes taken.
- 4 Hannah Welch is a PCC Trustee and is the sister of Sarah Welch the Youth Work Student. Hannah Welch would be asked to leave the room for any discussions regarding the Youth Student role and separate notes taken.

**HISTORIC INFORMATION**

2016 Claire Clarke, Curate and a member of the PCC, and her family lived at 41 Wolsey Road, Sunbury On Thames. It was provided rent free by the church for the better performance of her duties whilst employed at St Saviour's Church. Claire Clarke left St Saviour's church in June 2017 and no longer resides at 41 Wolsey Rd. The property was sold in Sept 2017 and the funds allocated by the PCC to the Church Building Project.

**PCC Giving**

During the year of 2021 members of the PCC gave a total of £23,286 in unrestricted offerings and donations. (2020 £29,145)